

MINUTES, REGULAR MEETING
CITY COUNCIL, CITY OF LA CRESCENT, MINNESOTA
OCTOBER 26, 2015

Pursuant to due call and notice thereof, the second meeting of the City Council of the City of La Crescent for the month of October was called to order by Mayor Mike Poellinger at 5:30 PM in the La Crescent City Hall, La Crescent, Minnesota, on Monday, October 26, 2015, followed by the Pledge of Allegiance.

Upon a roll call taken and tallied by the City Administrator, the following members were present: Members Ryan Hutchinson, Brian Krenz, Dale Williams and Mayor Mike Poellinger. Members absent: Bernie Buehler – Excused. Also present was City Administrator Bill Waller and City Attorney Skip Wieser.

Mayor Poellinger asked if anyone wished to take action to change the agenda as presented. There were no changes requested.

ITEM 1 – CONSENT AGENDA

At this time, the Mayor read the following items to be considered as part of the Consent Agenda for this regular meeting, with the addition of the bill for Terry Erickson for professional services in the amount of \$468.00:

- 1.1 MINUTES – OCTOBER 12, 2015
- 1.2 MINUTES – OCTOBER 13, 2015
- 1.3 BILLS PAYABLE THROUGH OCTOBER 21, 2015
- 1.4 CASH BALANCE/ACTIVITY REPORT – AUGUST 2015
- 1.5 LIBRARY REPORT – AUGUST 2015

At the conclusion of the reading of the Consent Agenda, Mayor Poellinger asked if the Council wished to have any of the items removed from the Consent Agenda for further discussion. Member Hutchinson made a motion, seconded by Member Krenz, as follows:

A MOTION TO APPROVE THE CONSENT AGENDA AS PRESENTED, WITH THE ADDITION OF THE BILL FOR TERRY ERICKSON FOR PROFESSIONAL SERVICES IN THE AMOUNT OF \$468.00.

Upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Ryan Hutchinson	Yes
Brian Krenz	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.1 – HIRING RECOMMENDATION – FIRE CHIEF

ITEM 3.2 – FIRE CHIEF SWEARING IN

City Administrator Waller reviewed with City Council the Personnel Committee recommendation that Deputy Fire Marshall Tom Paulson be promoted to Fire Chief. Pursuant to the La Crescent Fire Department Rules and Regulations, Mr. Paulson would serve a one year probationary period as the Fire Chief. It was also recommended that action for this item take place at the November 9, 2015 City Council Meeting. No action taken.

ITEM 3.3 – SPRINGBROOK VILLAGE PROJECT REVIEW – MODIFY CONDITIONAL USE PERMIT START DATE

Dale Olson of SpringBrook Village gave a background/status report to City Council on the project. There will be 80 apartments, with 11 being senior individual living, 26 assisted living and 44 memory care. SpringBrook Village is requesting to extend the date contained in the conditional use permit for the developer to obtain all building permits and start construction from December 1, 2015 to June 1, 2016. It was recommended to Council to approve the requested extension. City Attorney Wieser provided an update to Council on the Development Agreement which will be presented at the November 9, 2015 City Council Meeting. Following discussion, Member Williams made a motion, seconded by Member Krenz, as follows:

MOTION TO APPROVE THE EXTENSION DATE CONTAINED IN THE CONDITIONAL USE PERMIT FOR SPRINGBROOK VILLAGE FOR THE DEVELOPER TO OBTAIN ALL BUILDING PERMITS AND START CONSTRUCTION FROM DECEMBER 1, 2015 TO JUNE 1, 2016.

Upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Ryan Hutchinson	Yes
Brian Krenz	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.4 – CROSS/STAR UPDATE

City Attorney Wieser reviewed with City Council the Cross/Star update. Council reviewed correspondence from the La Crescent Lion's Club expressing an interest in purchasing city owned property. It was recommended to City Council to engage in an appraisal and survey for the land with the estimated costs of \$375.00 for the appraisal and \$2,000 for the survey. Following discussion, Member Williams made a motion, seconded by Member Hutchinson, as follows:

MOTION TO APPROVE ENGAGING IN AN APPRAISAL AND SURVEY FOR THE LAND WHERE THE STAR/CROSS IS LOCATED WITH THE ESTIMATED COSTS OF \$375.00 FOR THE APPRAISAL AND \$2,000 FOR THE SURVEY.

Upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Ryan Hutchinson	Yes
Brian Krenz	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.5 – AUTHORIZE CAPITAL EQUIPMENT ACQUISITION

City Administrator Waller reviewed with City Council the recommendation for a new vehicle for the use by the City's Building Official/Fire Marshall. It was recommended that City Council approve the purchase of a 2016 all-wheel drive Dodge Durango from the State of Minnesota Equipment Contract for \$28,488 through Dodge of Burnsville and amend the budget for capital equipment certificate to reflect this expenditure. Following discussion, Member Williams made a motion, seconded by Member Hutchinson, as follows:

MOTION TO APPROVE THE PURCHASE OF A 2016 ALL- WHEEL DRIVE DODGE DURANGO FROM THE STATE OF MINNESOTA EQUIPMENT CONTRACT FOR \$28,488 THROUGH DODGE OF BURNSVILLE FOR THE USE OF THE CITY'S BUILDING OFFICIAL/FIRE MARSHALL AND TO AMEND THE BUDGET FOR CAPITAL EQUIPMENT CERTIFICATE TO REFLECT THIS EXPENDITURE.

Upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Ryan Hutchinson	Yes
Brian Krenz	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.6 – CONNECTION FEE AGREEMENT

City Attorney Wieser reviewed with City Council an Agreement with Kevin Boser who recently purchased property at 190 Cornforth Road in La Crescent. The property was previously annexed to the City of La Crescent. As part of Mr. Boser's transaction, the Seller gave Mr. Boser a \$3,500.00 credit towards a future connection charge/assessment. Mr. Boser is asking that the money be deposited with the City pending the assessment. At the time of the connection charge/assessment, Mr. Boser would receive credit for these funds. Following discussion, Member Williams made a motion, seconded by Member Krenz, as follows:

MOTION TO APPROVE THE AGREEMENT BETWEEN THE CITY OF LA CRESCENT AND KEVIN AND JESSICA BOSER TO DEPOSIT \$3,500 WITH THE CITY TO BE USED AS A CREDIT TOWARDS A FUTURE CONNECTION CHARGE/ASSESSMENT FOR THEIR PROPERTY AT 190 CORNFORTH ROAD IN LA CRESCENT, MINNESOTA.

Upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Ryan Hutchinson	Yes
Brian Krenz	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.7 – HOUSTON COUNTY HOUSEHOLD FEE INCREASE

Bill Waller reviewed with City Council a letter from Houston County regarding the increase in household fee charge for the operation of the drop-off sites. This is a pass thru fee that the City of La Crescent collects for Houston County on the City's water bills and then remits to Houston County. It was recommended that effective January 1, 2016, the City Council increase the fee that is collected from \$3.00 to \$3.50 per month. Following discussion, Member Williams made a motion, seconded by Member Krenz, as follows:

MOTION TO APPROVE THE INCREASE TO THE CITY'S WATER BILLS FROM \$3.00 TO \$3.50 PER MONTH EFFECTIVE JANUARY 1, 2016 FOR THE HOUSEHOLD FEE CHARGE FOR THE OPERATION OF THE DROP-OFF SITES FOR HOUSTON COUNTY.

Upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Ryan Hutchinson	Yes
Brian Krenz	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.8 – 2016 GENERAL FUND BUDGET REVIEW

City Administrator Waller gave an overview to City Council of the General Fund Budget. No action was taken.

ITEM 5.1 – MAYOR'S COMMENTS – HOLIDAY TRAIN

City Council reviewed a correspondence regarding the 2015 CP Holiday Train. The Holiday Train will be coming to La Crescent on Tuesday, December 8, 2015. No action taken.

ITEM 6.1 – STAFF CORRESPONDENCE/COMMITTEE UPDATES – LIBRARY BOARD MINUTES –AUGUST 11, 2015

City Council reviewed the Minutes from the August 11, 2015 Library Board meeting. No action taken.

ITEM 7.1 – CORRESPONDENCE – CROSS/STAR

City Council reviewed various correspondences and emails regarding the Cross/Star issue. No action taken.

ITEM 8 – CHAMBER OF COMMERCE

Dewey Severson of the La Crescent Chamber of Commerce gave an update to City Council on the Viking-Packer raffle, the Holiday Train on December 8 and the Christmas Parade on December 11.

There being no further business to come before the Council at this time, Member Williams made a motion, seconded by Member Hutchinson, to adjourn the meeting. Upon a roll call vote taken and tallied by the City Administrator, all Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Brian Krenz	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried and the meeting duly recessed at 5:57 PM.

APPROVAL DATE: _____

SIGNED:

Mayor

ATTEST:

City Administrator